



Marketing and Communications Manager

Job type	Permanent
Start date	September 2025
Apply by	30 June 2025

Hampton Court House is an award-winning independent co-educational day school for ages 2 – 18, educating children and young people from pre-nursery to Year 13. The majority of our 300+ pupils elect to stay on to complete their full education with us, enjoying high levels of academic success in their GCSEs and A levels, and at Oxbridge and Russell Group university entry.

Together with deep academic rigour, we strive to lay the foundation of a lifelong love of learning, and it is important to us that children enjoy being here and look forward to coming to school. Our non-uniform parkland campus, in which staff and pupils alike are addressed on a first-name basis, cultivates an atmosphere in which our pupils can explore their curiosity, individuality and style with taste and discretion.

We seek a Marketing and Communications Manager to play a pivotal role in bringing the Hampton Court House brand to life from September 2025.

We are looking for someone with:

- A passion for storytelling and brand building.
- A pro-active mindset with a strong focus on execution and attention to detail
- An ability to lead marketing initiatives from concept through to implementation.
- An understanding of Digital Marketing and Social Media platforms
- Proficiency in Canva design software and Microsoft Sway
- A desire to participate actively in the life of a busy and ambitious school;
- A love of learning and a commitment to continued professional development;
- Flexibility and adaptability to meet the evolving needs of the school;
- A sense of fun

The successful candidate will be responsible for developing and implementing the school marketing plan based on the marketing strategy created in collaboration with the Head of Marketing and Brand.

The postholder will be also expected to:

- Support the aims and ethos of the School and carry out the school's strategic plan;
- Communicate effectively with parents, students and the School community
- Any other reasonable duties as directed by the Senior Leadership team.

For more information and a job description please contact tlo@hchnet.co.uk or rde@hchnet.co.uk

Hampton Court House offers its own competitive salary scale.

Applications are welcomed from colleagues in both the independent and state-maintained education sectors., or from other marketing sectors.

Due to the large number of applications the School receives, please be aware that only shortlisted candidates will be contacted to be invited for an interview.

Early applications are encouraged. We reserve the right to appoint a suitable candidate before the closing date. Please note that we are unable to accept applications unless they are made on our own application form.

Hampton Court House is committed to safeguarding the welfare of children. The School is registered with the DBS and successful applicants will be required to successfully complete the Disclosure procedure at the Enhanced level. As part of the recruitment process a check of candidates' information that is available in the public domain will be carried out. It is an offence for a person barred from working with children to apply for this post. Hampton Court House is committed to Equal Opportunities and strives to achieve inclusivity and diversity within our community. Therefore, we welcome applications from all sections of the community.