



HAMPTON COURT HOUSE
Independent Co-Educational School

Behaviour Policy
2011 – 2012

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Behaviour Policy

Introduction

This document sets out the standards to which we aspire and which we expect our pupils to achieve.

This document should be read in conjunction with *The School Rules and Code of Conduct 2011-2012*.

The ultimate aim of the School's Behaviour Policy, and the manner of its implementation, is that all pupils eventually learn to internalise good behaviour, in such a way that it emanates from within the pupil, rather than simply being displayed, as a result of fear of retribution.

Policy Aims

1. To enable the Head to carry out the responsibilities of promoting good behaviour, maintaining order and good discipline in the school.
2. To set out a range of appropriate sanctions to be adopted in the event of pupil misbehaviour.
3. To ensure that every pupil is able to benefit from and make his/her full contribution to the life of the school, consistent always with the need of the school community.
4. To enable pupils to learn in a calm and productive atmosphere and to ensure that no pupil disrupts the learning of him or her self or of others.
5. To authorise *The School Rules and Code of Conduct 2011-2012* and any procedures for implementing them.

Fundamental Principles

6. Pupils at HCH are expected to act with responsibility and to show consideration at all times. Specifically to:
 - a. do their best to act with honesty and integrity and to treat all members of the school community and the public with respect, courtesy and kindness.
 - b. contribute to the high quality of learning by ensuring that they:
 - i. arrive calmly, punctually and correctly equipped for each lesson;
 - ii. listen carefully and use their time in class appropriately and effectively;
 - iii. write down any homework to be undertaken, complete it and hand it in on time;
 - iv. do not disturb teaching, or the learning of others.
 - c. take responsibility for their own safety and that of others. Behave calmly and sensibly when moving around the school, when waiting for lessons and when not directly supervised.
 - d. take care of the school environment, ensuring that everyone's property is respected and safeguarded.
 - e. take pride in their appearance, adhering strictly to the dress code.
7. Parents will be asked to read this policy and the School Rules with their children from time to time. This policy and the School Rules will be reinforced periodically at assemblies and at other times. Pupils are expected to know and understand the School Rules, which may be amended from time to time.

School Rules

8. *The School Rules* shall be set by the Head. The School Rules are necessary:
 - a. for the safety and well-being of everyone at the school;
 - b. for the reputation of the school community as a whole;
 - c. for the protection of school property and the wider environment.
9. The School Rules apply to all age groups and at all times when the pupil is:
 - a. at school, or representing the school;
 - b. on a school trip;
 - c. travelling to and from school;
 - d. associated with the school in any way.

Breaches of School Discipline

10. The school may impose the following sanctions:

- a. **Lunch Supervision**

A pupil may be placed in Lunch Supervision by a teacher if their behaviour has been inappropriate.

- b. **Afternoon Supervision**

A pupil may be placed in Afternoon Supervision by the Head of Pastoral, usually as a result of escalation, or for more serious incidents.

- c. **Suspension**

A pupil may be suspended for up to five school days while an incident is investigated and/or ten school days as a sanction in its own right.

- d. **Permanent Exclusion**

A pupil is liable for immediate Permanent Exclusion from the school for a grave breach of school discipline, for example stealing from or violence towards any member of the community or other criminal offence. Permanent Exclusion may also arise if a pupil, after warnings, consultations with parents, etc. continues to flout school rules, fails to work or is a disruptive presence in the classroom.

All outstanding fees up to and including the term of permanent exclusion shall be payable. Assistance will be given in making a fresh start in another school.

The Head is required to act fairly and in accordance with the principles of natural justice and not permanently to exclude a pupil other than in grave circumstances.

Review Meetings in Respect of Permanent Exclusion Decisions

11. Parents are entitled to ask for a Review Meeting over a decision permanently to exclude a pupil. The Review will be before the Governing Body.
12. There will be no right to a Review Meeting in respect of other sanctions but a pupil who feels aggrieved may ask his or her form teacher, or any other trusted teacher to take up his/her concerns with the member of staff concerned.
13. A parent of pupil who remains dissatisfied with the response to a concern raised may initiate an investigation via the School Complaints' Procedure. The appropriate form may be found on the school website.